

Appendix - Information and Documents to Submit (2026-2027 Merit Scholarship Competition)

The scholarship competition platform includes 6 main sections that must be completed to submit your application:

- Identity documents
- Application form
- Academic documents
- Language proficiency
- References
- Awards and distinctions

In these sections, you will need to provide certain information and documents. The details contained in the following pages will help you prepare to submit this information and these documents once the Competition opens.

👉 Please note that additional information or documents, beyond those included in this Appendix, may be required to complete your application.

The full Guide, as well as a detailed FAQ, will be available in the coming weeks to provide you with all the information related to the Competition.

👉 In accordance with applicable laws regarding the protection of personal information, no documents submitted by email will be accepted.

💡 Documents must be in French or English. If you have documents in another language, you will need to have them translated by a certified translator.

Identity documents

You will need to submit two documents:

- A copy of the identification page of your passport or your national identity card;
- A copy of your original birth certificate.

💡 If your passport has expired or if you have applied for one and it is still being processed, you may still register. In that case, you will need to provide your national identity card. A valid passport will be required if you become a recipient of the Competition. Plan accordingly!

Application form

In this section, you will be asked questions. You will need to complete each of the required sections, including:

- Your declarations of eligibility for the Competition criteria;
- Your commitments related to the Competition process;
- Your motivations and interests regarding your study project;
- Your detailed professional background (optional).

This is an opportunity to reflect on the programs and regions that may interest you, as well as your motivations related to your study project.

💡 This section is entirely online. No other format will be accepted.

Academic documents

You will have to:

- Provide a copy of all diplomas (or certificates of completion) obtained for secondary, vocational/technical, and/or higher education levels, along with transcripts;
- Write a comment (optional) if you have a notable academic background.

Vocational training programs in Québec require a minimum level of Secondary 3, 4, or 5 in Québec, which generally corresponds to the successful completion of the equivalent of third, second, or first year in other education systems. If you have academic documents beyond the secondary level (e.g., technical, college, or university), you may also submit your diplomas and corresponding transcripts in the appropriate categories.

It is not mandatory to complete all three categories (secondary, vocational/technical, higher education). Include only the level-s you have successfully completed.

💡 If you no longer have any diplomas or transcripts, you will need to request them from the schools or institutions you attended. Otherwise, the training center will not be able to assess your eligibility for the selected program of study, and your application may be rejected in the Competition.

Language proficiency

Proof of your language proficiency is mandatory.

If you wish to pursue training in French, you must provide one of the following documents:

- Results from a recognized French test (TFL, TEF, TEFAQ, Bright Language FIVE STARS, TCF-France, TCF-Canada, or TCF-Québec) meeting all the following criteria:
 - Taken within the last 2 years,
 - Assessing all 4 competencies,
 - Showing a minimum score of B2 or higher in each of the 4 competencies;
- A diploma (or certificate of completion) and transcript of higher education issued by your country's Ministry of Higher Education and/or a university, for a program of at least 3 years completed entirely in French;
- A diploma issued by the Ministry of Education of France or French-speaking Belgium;
- A declaration confirming that you have taken a recognized language test, with the result to be provided no later than Friday, November 20th, 2026.

If you wish to pursue training in English, you must provide one of the following documents:

- Results from a recognized English test (TOEFL iBT, IELTS) meeting all the following criteria:
 - Taken within the last 2 years,
 - Assessing all 4 competencies,
 - Showing a minimum score of B2 or higher in each of the 4 competencies;
- A diploma (or certificate of completion) and transcript of higher education issued by your country's Ministry of Higher Education and/or a university, for a program of at least 3 years completed entirely in English.
- A declaration confirming that you have taken a recognized language test, with the result to be provided no later than Friday, November 20th, 2026.

For the English-language program *Health, Assistance and Nursing*, two proofs of language proficiency are required: one for French and one for English.

If you wish to register for the Online French Test (TFL), please consult the information on the page: [Test de français en ligne \(TFL\) - Québec Métiers d'avenir](#).

References

You must upload a maximum of two reference forms, each completed by different individuals.

The form to be completed can be downloaded here: [ENG - Reference form.pdf](#)

💡 Reference forms must be completed by individuals who know you in an academic or professional setting. These individuals are familiar with your qualities and are able to recommend your application for the Competition. They cannot be family members or close friends. If a family member or friend is also your employer, you must find another person to complete the reference form.

Awards and distinctions

You will need to provide information about any awards or distinctions you have previously received (maximum of 2). You must then upload the supporting documents related to these awards or distinctions (maximum of 2).

💡 You will need to complete this section, even if you do not have any awards or distinctions. Your application can still be complete even if you do not have any.